

ESCONDIDO ADULT SCHOOL

WINTER CLASS SCHEDULE 2019



Register for classes online!



www.escondidoadultschool.org

PRINCIPAL'S MESSAGE



Winter 2019

Welcome to our Escondido Adult School's Winter Catalog. The New Year beckons, as it does every year, with its possibilities, opportunities, and potential for personal development and enrichment. Our role in the community is to provide you a vehicle through our classes so that you can travel the road of lifelong learning wherever you want it to lead in 2019.

Our core classes remain the same for those who want to learn English, complete their high school diploma or earn a high school equivalency certificate. Like a car in California, these are the basic requirements and skills of modern life and job opportunity. Throw in the ability to use a computer and you are ready to switch on the ignition and get into gear.

Now you are moving down the highway but looking for the exit road that leads to a career. Perhaps it is the health field sector. Our school offers several destinations such as Certified Nurse Assistant, Medical Assistant, Pharmacy Technician, Phlebotomy Technician, and Veterinary Assistant. We are also particularly pleased that our new Medical Billing and Coding class starts in January. This new "blended" class has regular Saturday morning classroom meetings with online assignments during the week. It fits the schedule of working adults and those looking to trade up to a new career in this field.

This catalog also contains a wealth of other career oriented and personal interest classes, customized to fit your particular path down the road of lifelong learning. Our free and low cost classes are "the best kept secret in town" but we will share our secret with you so that you can use this catalog as your personal roadmap to drive through a successful 2019.

Best Regards
Brian Head, Principal

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ASSURANCE OF NON-DISCRIMINATION

Escondido Union High School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, pregnancy, marital or parental status or association with a person or group with one or more of these actual or perceived characteristics. ([EUHSD BP 0410, BP/AR 5145.3, BP/AR 4030, BP 5131.2](#))

UNIFORM COMPLAINT PROCEDURES

The Governing Board recognizes that the district has primary responsibility for ensuring that it complies with the state and federal laws and regulations governing educational programs. The district shall investigate and seek to resolve complaints at the local level. The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on ethnic group identification, religion, age, gender, color, or physical or mental disability in any program or activity. A complete copy of the uniform complaint procedures is available in the principal's office. The Governing Board has designated the following compliance officer to receive and investigate complaints and ensure district compliance with law:

Dr. Olga West
Assistant Superintendent
Human Resources
Equity and Title IX Compliance Officer
302 North Midway Drive
Email: owest@euhsd.org

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ESCONDIDO ADULT SCHOOL



OFFICE & HOURS

ESCONDIDO ADULT SCHOOL
220 West Crest St.
Escondido, CA 92025

Hours 8:30 AM – 8:30 PM **Monday – Thursday**
 8:00 AM – 2:30 PM **Friday**

Phone 760-737-8000
Fax 760-747-2017

HOLIDAYS AND RECESSES

- January 21, Dr. Martin Luther King Jr.
- February 15, Friday, President's Day
- February 18, Monday, President's Day
- April 15–19, Spring Break

ESCONDIDO ADULT SCHOOL MISSION STATEMENT

Escondido Adult School is committed to serving our diverse community by providing quality programs that engage individuals in lifelong learning to develop their roles as productive members of our local and global community.

Schoolwide Learner Outcomes

As a result of this mission, students at the completion of their Escondido Adult School experience will improve their ability to:

- Set personal goals and demonstrate progress toward them
- Communicate and collaborate effectively
- Think critically to solve problems
- Use resources, including technology, to research, organize, and communicate information

MINIMUM ENROLLMENT IS REQUIRED FOR ALL CLASSES. TO AVOID CANCELLATION OF THE CLASS YOU WANT, PLEASE REGISTER AT LEAST ONE WEEK PRIOR TO START DATE.

ESCONDIDO ADULT SCHOOL

REGISTRATION INFORMATION



ESL DAY AND EVENING CLASSES SEE PGS 10, 11

HIGH SCHOOL DIPLOMA / HSE PREPARATION SEE PGS 8, 9

FOR ALL OTHER CLASSES REGISTER

Online www.escondidoadultschool.org

Fax 760-747-2017

By mail or in person

Walk-in registrations welcome

Escondido Adult School
220 West Crest St.
Escondido, CA 92025

•NO PHONE REGISTRATION•

Cancellation / Refund Policy

You may cancel enrollment up to 24 hours before your class begins. If the adult school cancels a class, all fees are returned. Refunds for cancellations may take 4-6 weeks to process. Unused attendance is not transferable to another session and no cancellations are accepted after the class begins even if you have not attended.

There will be no refunds after the first class meeting.

ESCONDIDO ADULT SCHOOL NO FEES POLICY

Escondido Adult School does not charge fees for the English Second Language learning classes (ESL), High School Diploma, High School Equivalency, or the Adult Basic Education classes.

Student Parking

Students have several parking options when attending the Crest Street campus. Students are highly encouraged to use the shared parking lot across and just down the street next to the Tri-Ad building. Park in the school's designated spaces marked 'EAS'. Parking is also available alongside and behind the school building. Students can use the extensive street parking available on W. Crest Street.

Parking for the disabled is available in designated bays at the rear of the building for students with official disabled parking permits. Permits must be displayed.

ESCONDIDO ADULT SCHOOL REGISTRATION FORM

Last Name

Please Print

First Name

Middle

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Home Phone Number

--

Cell Phone Number

--

Address

Street

Apt / Spc

City

Zip Code

Email

Female ☐ Male ☐

Ethnic Group

- ☐ Alaskan Native
☐ American Indian
☐ Asian
☐ Black / African
American

- ☐ Filipino
☐ Hispanic / Latino
☐ Middle Eastern
☐ Pacific Islander
☐ White

Birthdate

Month / Day / Year
 / /

NATIVE LANGUAGE SPOKEN AT HOME

Emergency Contact Name / Relationship

Emergency Contact Phone

--

Winter 2019 Course #

Title

Fee

Winter 2019 Course #	Title	Fee
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Total \$

No cancellations are accepted after the class begins even if you have not attended.

There will be no refunds after the first class meeting.

Please enclose payment with your registration. If registering by fax, 760-747-2017, you must pay by credit card. If using U.S. mail, you may pay by check or credit card. Do not mail cash. Your signature is required regardless of payment method. Make checks payable to Escondido Adult School.

There will be a \$25 charge for all returned checks.

Payment Method

- ☐ Cash
☐ Check (enclosed)
☐ Visa
☐ MasterCard
☐ Amex



Credit Card #:

☐ Discover



☐ Other

Expiration (Mo / Yr)

 /

LIABILITY WAIVER: By signing below, the student agrees that neither Escondido Adult School nor its employees shall be liable for any and all injuries, loss, or other damages that may be suffered by student by reason of voluntary participation in class activities. 44325

Signature (required)

Date

EMAIL CONFIRMATION WILL BE SENT

STAFF INITIALS

ESCONDIDO ADULT SCHOOL REGISTRATION FORM	
Student Types (Mark all that apply)	PRIVACY STATEMENT
<div><input type="radio"/> Regular Adult</div> <div><input type="radio"/> EDD</div> <div><input type="radio"/> Single Parent</div> <div><input type="radio"/> CalWORKS / TANF</div> <div><input type="radio"/> Dept. of Rehab</div> <div><input type="radio"/> Probation / Parole</div> <div><input type="radio"/> Veteran</div> <div><input type="radio"/> IEP / 504</div> <div><input type="radio"/> Homeless</div> <div><input type="radio"/> Career Center</div>	<div>What information do we collect? We are required by funding sources to collect certain information when you register for our classes on our website, fax, mail-in, or in person.</div> <div>Storage of confidential information All personal information is kept confidential and stored securely.</div> <div>We are in compliance with the California Online Privacy Protection Act.</div> <div>Contacting Us If there are any questions regarding this privacy statement, you may contact us using the information below; Escondido Adult School 220 West Crest Street Escondido, CA 92025 760-737-8000</div>
Highest Grade Completed	
<div>Elementary <div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div><div>1 2 3 4 5 6 7 8</div></div> <div>Secondary <div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div><div>9 10 11 12</div></div> <div>Majority of my schooling was outside the U.S. <input type="radio"/></div>	Labor Force Status <div><input type="radio"/> Employed</div> <div><input type="radio"/> Unemployed</div> <div><input type="radio"/> Employed with notice</div> <div><input type="radio"/> Not in labor force</div>
Highest Educational Level	
<div><div><input type="radio"/> None</div><div><input type="radio"/> AA / AS Degree</div></div> <div><div><input type="radio"/> H. S. Diploma</div><div><input type="radio"/> 4 Yr. College Grad</div></div> <div><div><input type="radio"/> GED Certificate</div><div><input type="radio"/> Graduate Studies</div></div> <div><div><input type="radio"/> Tech Certificate</div><div><input type="radio"/> Other</div></div> <div>I earned the above outside the U.S. <input type="radio"/></div>	
Income Category Information	
Single	Couple
<div>Maximum Annual Income \$ _____</div> <div><input type="radio"/> No Income</div>	<div>Maximum Annual Income \$ _____</div> <div><input type="radio"/> No Income</div>
<div># Dependents <div>1 2 3 4 5 6 7 8</div><div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div></div>	<div># Dependents <div>1 2 3 4 5 6 7 8</div><div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div></div>

DIPLOMA / HIGH SCHOOL EQUIVALENCY ADULT BASIC EDUCATION CLASSES

Students must register in person for these classes
220 W. Crest St. • 760-737-8000
Registration Mondays 1:00 PM or 6:00 PM

New Student Orientation / Registration

All new or returning adult education students who want to complete their high school diploma, prepare for a high school equivalency certificate, or improve basic reading and math skills must attend a mandatory orientation. At these orientations, students register, complete a reading assessment, and meet with a counselor to discuss options and schedule classes. No appointment is necessary, but space is limited so it is important to arrive at least 20 to 30 minutes earlier than the scheduled orientation start time.

Orientations are held on Mondays at 1:00 PM or 6:00 PM. Please be early as only the first 20 students are admitted. Bring a copy of your high school transcript with you to the orientation.
Students must be 18 years old to register.



All high school diploma students must meet the requirements of the 190 credit high school diploma plan awarded by the Escondido Union High School District.

Escondido Adult School High School Diploma 190 Credit Plan

SUBJECT	CREDITS
English	40
Fine Arts/ Foreign Language	10
Health/Safety Education	5
Mathematics	10
Algebra	10
Physical Science	10
Biological Science	10
World Cultures	10
U. S. History	10
American Government	5
Economics	5
Career Technical Education	5
Computer Literacy	5
Electives	55
TOTAL	190

DIPLOMA / HIGH SCHOOL EQUIVALENCY ADULT BASIC EDUCATION CLASSES

HIGH SCHOOL EQUIVALENCY (HSE) PREPARATION

Students can take classes to prepare for the five tests of the HiSET exam or the four tests of the GED®. Both certificates are recognized as the equivalent to a high school diploma.

DIPLOMA / HIGH SCHOOL EQUIVALENCY PREPARATION				
COURSE TITLE	DAY(s)	TIME	ROOM #	INSTRUCTOR
Pre-HSE	M–Th	8:30 AM–10:30 AM	Rm 212	McDonnell
HSE	M–Th	10:30 AM–12:30 PM	Rm 212	McDonnell
Pre-HSE	M–Th	1:00 PM–3:15 PM	Rm 212	McDonnell
Pre-HSE	M – W	3:30 PM–5:30 PM	Rm 212	Konia
Pre-HSE	M W	6:00 PM–9:00 PM	Rm 212	Konia
Pre-HSE.	T Th	6:00 PM–9:00 PM	Rm 212	Konia
HS Diploma/HSE	M–F	8:30 AM–12:30 PM	Rm 201	Ruhe
HS Diploma/HSE	M–Th	1:00 PM–3:00 PM	Rm 201	Ruhe/Murphy
HS Diploma/HSE	M -Th	3:00 PM–5:30 PM	Rm 201	Murphy
HS Diploma/HSE	M W	6:00 PM–9:00 PM	Rm 201	Murphy
HS Diploma/HSE	T Th	6:00 PM–9:00 PM	Rm 201	Murphy

PRE-HSE TRANSITION CLASSES

These ongoing transition classes are for students who first need to improve basic reading, writing, and math skills before moving into high school equivalency preparation. Instruction is delivered through a combination of computer-based programs and teacher-led small group work in a supportive atmosphere.

Students sometimes need to review basic skills such as reading or math for employment certification, or simply for their own personal satisfaction.

ESL Transition to High School Equivalency (HiSET)

English as second language (ESL) students who are ready to transition to high school equivalency preparation, are also encouraged to join pre-HSE classes and can take them in combination with ESL classes. In addition, a 12:00 PM to 1:30 PM high school equivalency preparation class is available to the ESL students..

H.S. DIPLOMA / HSE, HIGH SCHOOL EQUIVALENCY

Students who wish to prepare for the high school equivalency test or complete classes for their high school diploma can take any of the required five credit classes in our teacher-guided, self-paced learning labs. Students can join the labs on an ongoing basis.

**ALL STUDENTS FOR ANY OF THE ABOVE CLASSES OR LABS
MUST BE 18 YEARS OLD AND FIRST ATTEND A MONDAY ORIENTATION AT
EITHER 1:00 PM OR 6:00 PM**

ESL CLASSES

ENGLISH AS A SECOND LANGUAGE

SATELLITE CLASSES				
Register on site		for more information		760-737-8000
Level	Location	Days	Time	Teacher
Multi	Farr Elementary	T – Th	8:15 AM–10:45 AM	Marquez
Multi	Juniper	T – Th	8:15 AM–10:45 AM	Munnelly
Multi	Conway	M – W	8:15 AM–10:45 AM	Jones
Multi	Felicita	T – Th	8:15 AM–10:45 AM	Levine
Multi	Oak Hill	T – Th	8:15 AM–10:45 AM	Staff
Multi	Orange Glen HS	M / W	6:00 PM–9:00 PM	Levine
Multi	Orange Glen HS	T / Th	6:00 PM–9:00 PM	Levine

Registration is limited to the first 20 students
Morning Registration • Wednesdays 8:00 AM
Evening Registration • Wednesdays 6:00 PM
Arrive early! Llegue temprano!

DAY CLASSES					
Level	Days	Time	Teacher	Room	
Beginning Low 1	M T W TH	8:30 AM–11:30 AM	Jagodnik	205	
Beginning Low 2	M T W TH	8:30 AM–11:30 AM	Gavrilenko	208	
Beginning High	M T W TH	8:30 AM–11:30 AM	Cortez-Rojo	209	
Intermediate Low	M T W TH	8:30 AM–11:30 AM	Williams	210	
Intermediate High	M T W TH	8:30 AM–11:30 AM	Pak	211	
Advanced	M T W TH	8:30 AM–11:30 AM	Moore	202	
Phonics & Pronunciation Literacy	Beg Low 1	M T W TH	12 N–1:30 PM	Jagodnik	205
Pronunciation and Conversation	Beg High Interm Low	M T W TH	12 N–1:30 PM	Cortez-Rojo	210
High school equivalency prep	Interm High Advanced	M T W TH	12 N–1:30 PM	Pak	211
Independent Study & Citizenship Lab	Beg Low Advanced	M T W TH	1:30 PM–4:30 PM	Gavrilenko	207
IET: Basic Nursing Assistant / Caregiver	Intermediate Low / High & Advanced	M T W TH	12 N–2:00 PM	Moore & Snow	206

EVENING CLASSES				
Level	Days	Time	Teacher	Room
Beginning Low 1	M T W TH	6:00 PM–9:00 PM	Salazar	205
Beginning Low 2	M T W TH	6:00 PM–9:00 PM	Gavrilenko	208
Beginning High	M T W TH	6:00 PM–9:00 PM	Cortez-Rojo	209
Intermediate Low	M T W TH	6:00 PM–9:00 PM	Williams	210
Intermediate High / Advanced	M T W TH	6:00 PM–9:00 PM	Moore	202
Citizenship	M T	6:30 PM–8:30 PM	Munnelly	104

ESL CLASSES

ENGLISH AS A SECOND LANGUAGE

Classes are offered at six levels of proficiency. Classes develop the four language skills of speaking, reading, writing, and listening. Courses integrate grammar and vocabulary with basic skills instruction to meet students' immediate needs in the areas of employment, health, housing, banking, and nutrition. Knowledge of American culture and idiomatic English are stressed. Register at individual sites. Child care available at 220 W. Crest St. for morning and afternoon sessions. There is a \$10 charge per week per child, or \$15 for two.

Se ofrecen clases en seis niveles. Cada curso incluye comprensión, conversación, lectura, y escritura. La gramática y el vocabulario están integrados al conocimiento básico y práctico del idioma Inglés y su uso en áreas tales como empleo, salud, vivienda, nutrición y contacto con bancos. Se pone énfasis tanto en la cultura americana y en los modismos de Inglés. Se proporciona cuidado de niños en 220 W. Crest St. durante las horas de clase en la mañana, y en la tarde. Hay una cuota de \$10 por semana por niño o \$15 para dos.

**¡TOME EL EXAMEN DE GED O HISET
EN ESPAÑOL CON NOSOTROS!**

La escuela es un centro autorizado y actualmente ofrece los exámenes los martes por la noche a las seis de la tarde. A través de la escuela existe una gran variedad de exámenes y certificados que pueden ser administrados. Estos exámenes y certificados son patrocinados por diferentes organizaciones por ejemplo: Cisco, CompTIA, CBEST, CSET, y muchas otras así como también el examen regular de GED. Todos los exámenes están programados para tomarse en línea (por Internet) a través de las organizaciones mencionadas anteriormente.

El Estado de California ha aprobado el examen llamado HiSET que es el equivalente al diploma de preparatoria al igual que el GED. Los dos exámenes son tomados en el laboratorio de computadoras de la escuela. Los candidatos pueden tomar la serie de exámenes de GED los martes por la noche a partir de las 6:00 PM los candidatos pueden tomar la serie de exámenes del HiSET los jueves por la noche. El costo para cualquiera de los dos exámenes es de \$140.

Los Estudiantes que deseen tomar las clases de preparación para los exámenes deben atender una orientación, que se da cada lunes a la 1:00 PM ó a las 6:00 PM, en la escuela de adultos. Las clases se dan en Inglés solamente.

Candidatos que quieran programar y tomar el examen entren a la página www.ged.com para el GED, y para el HiSET www.hiset.org. Los candidatos tienen que crear una cuenta para que puedan programar el examen y puedan pagar por los exámenes en línea.

No hay programación de exámenes ó pagos en la oficina.

**¡Inscríbase pronto, las clases se llenan rápido!
Classes fill fast, please register early!**

Independent Study and Citizenship

Students can prepare for the naturalization process, including completion of application for citizenship, preparation for history and government test, and interactions needed for final U.S. Citizenship and Immigration Service (USCIS) Interview. See table on page 10 for days and times.

LEARN WITH US / TEST WITH US EARN A STATE OF CALIFORNIA HIGH SCHOOL EQUIVALENCY CERTIFICATE THROUGH THE HiSET OR GED® TESTS

The State of California has now approved the HiSET test, in addition to the GED® as an approved test leading to a California High School Equivalency Certificate. Both the HiSET and the GED® series of tests are taken in the EAS computer-based testing lab. On Tuesday evenings from 5 PM, candidates can take the GED series of tests and on Thursday evenings from 5 PM, candidates can take the HiSET series of tests. The cost for either battery of tests is \$140.

Students who wish to take classes to prepare for the tests should attend the regular Monday orientations held at the school at 1:00 PM or 6:00 PM. Test candidates who simply wish to schedule and take the tests should go to www.hiset.org for the HiSET, or www.ged.com for the GED® test. Candidates at these sites create an account and then are able to schedule and pay for the tests online. No scheduling or payment is done at the school office.

The school is an authorized Pearson Vue Test Center and currently offers testing on Tuesday evenings. Through Pearson Vue, a wide variety of tests and certifications can be administered from a large number of sponsoring organizations e.g. Cisco, CompTIA, CBEST, CSET, and many others, as well as the regular GED® testing. All testing is scheduled online through the appropriate Pearson Vue website from the sponsoring organization.

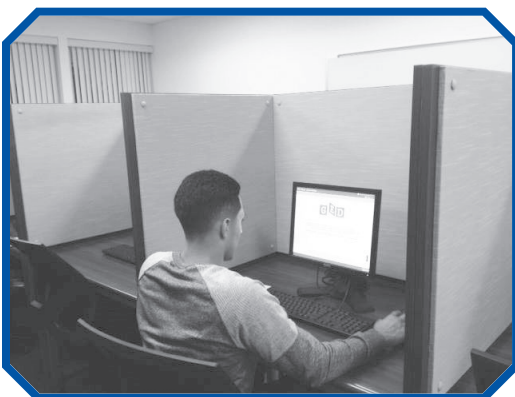
The HiSET series of five tests consists of :

- Language Arts, Reading – 65 minutes
- Language Arts, Writing – 120 minutes
- Mathematics, – 90 minutes
- Social Studies, – 70 minutes
- Science, – 80 minutes

The GED® series of four tests consists of:

- Reasoning through Language Arts – 150 minutes
- Mathematical Reasoning – 120 minutes
- Science – 90 minutes
- Social Studies – 70 minutes

Test-takers with disabilities seeking accommodations should apply and request accommodations at the respective GED® and HiSET web sites.



**PEARSON VUE
TESTING CENTER
ONSITE
TESTING LAB**

CAREER & TECHNICAL EDUCATION

HEALTH SCIENCE AND MEDICAL TECHNOLOGY

**BASIC READING AND MATH TEST
DATES FOR ALL MEDICAL CLASSES
EXCEPT PHLEBOTOMY (These students
do not do CASAS Assessment)**

**WEDNESDAYS 9:30 AM AND 5:00 PM
ROOM 105**

**JAN 9, 16, 23, 30
FEB 6, 13, 20, 27**

**MAR 6, 13, 20, 27
APR 3, 10, 24**

**Escondido Adult School
Medical programs
provide training that
prepares students for state
exams, licensing, and
employment.
Certain CTE pathways
include
externships.
Please contact our
Student Transitions
Coordinator,
760-737-8015
olopez@euhsd.org
or our
Career Education Advisor,
760-737-8026
maeidson@euhsd.org
for more information.**



Escondido Adult School offers classes in the healthcare field. Students who graduate from our programs enter into the medical workforce with the knowledge and skills needed to become an integral part of any healthcare team. In keeping with the highest standards, our facility now requires each student to wear the medical uniform with a program patch. We accept payments from third party agencies such as: Career Center, Dept. of Rehab, Workers Comp, and WIOA

**Partial payments may be made in advance,
but tuition must be paid in full before you begin class.
School medical uniform in royal blue,
and program patch is required**

CAREER & TECHNICAL EDUCATION

HEALTH SCIENCE AND MEDICAL TECHNOLOGY

Patient Care

CERTIFIED NURSE ASSISTANT (CNA) SNOW

#4025.02 M–Th 1/14–4/1 3:00 PM–9:00 PM PHPAR \$1275

This course provides entry level training leading to nurse assistant certification. Instruction covers basic nursing skills, medical terminology, basic anatomy and physiology, ethics, and safety. Included are classroom, laboratory, and clinical experiences. Upon successful completion, students are qualified to take the California State Board Certified Nurse Assistant written and clinical examinations. **10 wks No class 1/21, 2/18**

Textbook fee approx \$43 Workbook fee approx \$15

Prerequisite: Successful completion of basic reading and math comprehension test. **See page 13**

Discover
a
rewarding
career
in
the
Healthcare
Field



CERTIFIED HOME HEALTH AIDE WALDRON

#4015.02 MTW 12/4–12/20 3:00 PM–9:00 PM PHPAR \$250

This class is for certified nurse assistants (CNA) who want to get their Home Health Aide state certification in order to work with hospice and home health agencies. The course fulfills the California Department of Public Health requirements to become a Certified Home Health Aide. Course covers: personal care services, nutrition, cleaning and care tasks in the home, changing bed linen, preparing meals, assisting patient in and out of bed, bathing, dressing, and grooming. **2 wks**

Book: Home Health Aide Handbook included.

Prerequisites: Prior to enrollment, attend a mandatory orientation and provide the following verifications: copy of US Gov't ID, copy of Social Security card, copy of valid up-to-date CNA card, copy of valid up-to-date BLS CPR card, completed Adult Ed registration form (front and back), 283B Nurse Assistant and / or Home Health Aide application, picture ID badge, physical form (physical & TB clearance), uniform (forest green scrubs), analog watch with a sweep / second hand and gait belt, medical patch, and payment of \$250 due upon enrollment.

Contact Oscar Lopez at 760-737-8015 for more information.

CAREER & TECHNICAL EDUCATION
HEALTH SCIENCE AND MEDICAL TECHNOLOGY

Support Services

MEDICAL ASSISTANT, ADMINISTRATIVE					ALLEN
#4050.02	T Th Sat	1/29–5/9	6:00 PM–9:00 PM 9:00 AM–12:00 PM	EAS 206 EAS 207	\$950

Average annual salary \$24,250–\$33,465.
This class prepares the student to work in the front office of a doctor's office, or clinic, or other administrative areas of healthcare facilities. Instruction covers, but is not limited to, history of medicine and medical assisting, medical law & ethics, communication skills, patient education, telephone and reception, managing appointments, written communication, health information management and protection, electronic applications in the medical office, medical office management, health insurance and reimbursement, diagnostic coding, and outpatient procedural coding. Also covered are web-based Electronic Health Records (EHR) and a full course in medical terminology. The class is a prerequisite to Medical Assisting Clinical.
14 wks No class 2/16, 4/16, 4/18, 4/20

Textbook fee approx \$280. Covers both Medical Admin and Clinical classes

**Must pass basic reading and math tests prior to orientation.
See page 13 for dates and times
High school diploma or high school equivalency certificate required**

**The Orientation date for prospective students who
have passed the required test for upcoming classes is
TBA**

**Tuition: Balance is due in full, two weeks prior
to start of class.
School medical uniform required**

**Keyboarding classes are available to those who wish to brush up on their
typing skills. See page 25 for further details.**

MEDICAL ASSISTANT, CLINICAL					MEZA
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#4075.02	MTTh Saturday labs	3/4–8/10	6:00 PM–9:00 PM 9:00 AM–1:00 PM	DLA C-103 EAS 206	\$1595
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Average annual salary \$26,400–\$35,000
This course is for students who have completed Medical Assistant, Administrative.
Medical Assistant, Clinical prepares the student to assist physicians in the back office. Instruction includes but is not limited to assisting with minor office surgery, instruments and their care, PFT testing, EKG testing, glucose and strep tests, pharmacology, phlebotomy, hematology, microbiology and immunology, clinical chemistry, medical asepsis, CPR, basic metrics, lab safety, and basic laboratory procedures with a focus on collection and handling of specimens including venipuncture essentials. On completion of MA Admin and MA Clinical, students can participate in an externship of 160 hours.
Prior to externship, TB and hepatitis clearances are required. **22 wks**
No class 4/15–4/19, 5/27, 7/4

**Prerequisite: Completion of MA Administrative class
Tuition: Balance is due in full, two weeks prior to start of class.
School medical uniform required**

CAREER & TECHNICAL EDUCATION HEALTH SCIENCE AND MEDICAL TECHNOLOGY

Support Services

MEDICAL BILLING & CODING	GARCIA
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#4100 Sat * 1/12–6/29 9:00 AM–1:00 PM EAS 110 \$1895

* First day of class will be Wednesday, Jan 9, from 3pm to 5pm in room 207. On this day, students will learn how to use CANVAS and other online instructional materials. Students must wear Royal Blue scrubs to class.

This course introduces the student to:

- Health insurance and reimbursement
- Medical Billing and Coding
- Health Insurance industry, legal and regulatory issues, and differences in reimbursement methodologies
- Principles of medical billing related to proper claim form preparation, submission and payment processing, including the follow-up process

200 hours – 25 weeks Once student has successfully completed this course; student will have the opportunity to participate in a non-paid externship at a local medical facility.

Class Textbooks

Textbooks included in tuition fee:

- Understanding Health Insurance 14th Edition, textbook and workbook
- Medical Terminology 8th Edition, textbook and workbook

Class Textbooks not included in tuition fee:

- CPT Professional Edition (2019),
- ICD-9-CM Volumes 1&2 (2019),
- HCPCS Level II Professional (2019)

Recommended Textbooks / Supplies not included in tuition fee

- Medical Dictionary, any publisher

Computer Requirements:

High-speed internet connection with Blackboard supported Operating System & Web browser, Adobe Flash Player, & Adobe Acrobat Reader

This course is recommended for anyone who is preparing for a career in a medical billing department in a physician's office, clinic, or similar positions.



CAREER & TECHNICAL EDUCATION

HEALTH SCIENCE AND MEDICAL TECHNOLOGY

Patient Care

COMING IN THE FALL 2019 !



PHARMACY TECHNICIAN TRAINING PROGRAM

MILLER-GREEN

M & W SEPT TO MARCH 5:00 PM–8:00 PM EAS 206 \$975

This class prepares the student for a career as a technician in retail pharmacy, hospital pharmacy, mail order pharmacy, or other locations. The pharmacy technician assists the pharmacist with mixing and packaging prescriptions, maintaining client records, and referring clients to the pharmacist for counseling assistance. Students learn the basics of retail and hospital pharmacy during 21 weeks of classroom instruction followed by a 120 hour pharmacy externship. **22 wks**

**Textbook and workbook approximately \$121.
State license \$140. Background check / Fingerprint \$60
Drugscreen \$60 Uniform \$20–\$30.**

School medical uniform and patch required. All fees listed approx.

**Must pass basic reading and math tests prior to orientation.
See page 13 for dates and times**

Prerequisite: High school diploma or high school equivalency



CPR / BASIC LIFE SUPPORT MURPHY

#4030.04	Sat	1/19	8:00 AM–1:00 PM	EAS 202	\$60
#4030.05	Sat	2/23	8:00 AM–1:00 PM	EAS 202	\$60

This course provides healthcare professionals and novices, the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely, and effective manner. Intended for certified or non-certified, licensed or non-licensed healthcare professionals.
1 class 1 class

**Class covers CPR and Basic Life Support of adults, children, and infants.
Two-year card and certification fees included in registration fee.**

CAREER & TECHNICAL EDUCATION
HEALTH SCIENCE AND MEDICAL TECHNOLOGY

Patient Care

PHLEBOTOMY	BAKER
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Sat 1/19—3/16 9:00 AM—3:00 PM EAS 104 \$2350

Phlebotomy Technicians are in demand as one of the fastest growing occupations in healthcare. Launch your career as a Phlebotomy Technician, collecting blood samples from patients in a hospital, clinical laboratory, medical office, or clinic. Through lectures and hands-on training, learn about the circulatory system, venipuncture technique and specimen collection, risk factors and complications, and quality assurance. This course provides a complete learning experience, with 48 hours of classroom instruction and a 40-hour hands-on externship, which prepares you to take the National Certification exam to become a Certified Phlebotomy Technician1 (CPT1). A certificate of completion is awarded upon successful completion of the course. Average annual salary \$33,000 – \$41,000.

8 wks No class 2/16

Prerequisite:

High school diploma or high school equivalency certificate

School medical uniform required

Class fee does not include required State License fee of \$100 or the National Certification exam fee of \$117.



**To register for class
attend a mandatory
orientation
January 12, 2019
10:00 AM—12N
Room 208**

*Class is presented through AUMT Institute,
The Phlebotomy School*
**Contact Jennifer Niess for more information:
(951) 695-5045**

**YOUR FAVORITE CLASS MAY CANCEL
IF YOU DON'T REGISTER EARLY!**

CAREER & TECHNICAL EDUCATION

AGRICULTURE & NATURAL RESOURCES

VETERINARY ASSISTING PROGRAM

ANIMAL CARE SPECIALTIES

COMING IN THE FALL 2019

M W TBA 3:00 PM–7:00 PM SPHS, Ag Bldg Rm 701 \$595
Occasional Friday labs / field trips ** 14 wks



VETERINARY ASSISTING TECHNOLOGY

JOVANOVIC

#4435.01 M W 2/11–5/24 3:00 PM–7:00 PM SPHS, Ag Bldg Rm 701 \$595
Some Fridays

***F Lab - as scheduled**

Provides additional medical job skills for the animal care industry. Instruction includes radiology, anesthesia, hematology, urinalysis, dentistry, pharmacology, and parasitology. General introduction of lab animal / pocket pets, equine, avian and reptiles are explored. Students are encouraged to complete a minimum of 120 hours of on-the-job experience. A certificate of competency is awarded upon completion of the course.

14 wks No class on 2/18, 4/15, 4/17

Prerequisite: Animal Care Specialties or other – contact instructor

**** Both classes have 5 labs per semester consisting of field trips to the San Diego Safari Park, animal hospitals, and in-class labs on blood, urine, and parasites.***

BUILDING & CONSTRUCTION TRADES

RESIDENTIAL & COMMERCIAL CONSTRUCTION

INTRODUCTION TO COMPUTER AIDED DRAFTING – AUTOCAD

PEREZ

#4312.02 T Th 1/8–4/11 6:00 PM–9:00 PM SPHS 508 \$345

This course introduces hands-on mechanical drawing and computer aided design (CAD) using Autocad Software. Instruction focuses on preparing and editing drawings, storage and retrieval of drawings, and production of commercial quality drawings on a plotter. Students gain skills in computer terminology and techniques in Windows. Multi-level class, Level 1, basic draw and modify commands, Level 2, formats and settings, Level 3, drafting fundamentals and plotting. **14 wks**

CAREER & TECHNICAL EDUCATION

BUILDING & CONSTRUCTION TRADES

RESIDENTIAL & COMMERCIAL CONSTRUCTION

WELDING AND METAL FABRICATION BEG / ADV						SMITH
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#4235.03	M W	All Levels	1/7–2/20	6:00 PM–9:00 PM	SPHS 507	\$175
#4235.04	M W	All Levels	2/25–4/10	6:00 PM–9:00 PM	SPHS 507	\$175

This course provides training in the practical use of welding equipment. Employment possibilities are in welder-repair and welder-fabrication. Instruction includes general shop practice, and safety training in the use of equipment and machinery related to welding. Text book theory is NOT the focus of the class, but rather practical, hands-on experience with welding equipment. Some reading and lecture is required.

Students become familiar with different welding and cutting processes such as, Shielded Metal Arc (SMAW/Stick welding), Gas Metal Arc Welding (MIG), Gas Tungsten Arc Welding (TIG or Heli-arc welding). The course also focuses on cutting steel with both oxy-acetylene and Plasma Arc systems.

Prerequisites: Average hand-eye coordination, ability to work in awkward positions. Students must wear high-top shoes and work clothes. (No shorts) Approximately 60 hours of attendance are required for course completion. Upon completion, a certificate of competency is awarded for the course.

Students are required to provide their own Personal Protective Equipment (PPE) which consists of :

- **Welding Hood – Auto darkening preferred but not mandatory. If not auto darkening it must have a minimum of a shade 10 fixed lens**
- **Safety glasses – If wearing prescription glasses, the safety glasses must fit over them or the prescription glasses must be safety rated, including shields**
- **Gloves minimum of 2 pair, 1 pair for SMAW / GMAW, and 1 pair GTAW specific gloves**
- **Long sleeve shirt, a welding jacket is preferred**

A student discount is available from Airgas to help offset the PPE cost. Pick up an Airgas coupon from the Escondido Adult School office.

Note: Materials fee varies by project. 7 wks 7 wks No class 1/21, 2/18

WOODWORKING				BOELHAUF		
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#4750.02	M	1/7–4/8	6:00 PM–9:00 PM	EHS 624	\$225
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Plan and design your own woodworking project. Build a custom mantel or remodel your kitchen cabinets. Learn the techniques of restoration and renewal, wood refinishing, and the safe use of power tools and shop equipment. Progress at your own pace from design and selection of wood to finishing techniques. This is a hands-on, learn-by-doing class!

Materials fee varies by project 12 wks No class 1/21, 2/18,

ALL CLASSES ARE FOR INDIVIDUALS 18 YEARS OF AGE AND OLDER.

BUSINESS AND FINANCE

ACCOUNTING SERVICES

ACCOUNTING LEVEL 1					CADWELL
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#4890.02 T 1/29–4/9 6:00 PM–9:00 PM EAS 110 \$95

Learn the principles and processes of manual double-entry accounting. Instruction includes:

- banking
 - general ledger
 - special journals
 - payroll
- \$
- income statements
 - balance sheets and
 - an introduction to Quickbooks
- \$

10 wks No class 2/19

Required Textbook and Working Papers:

Edition 11, Chapters 1–24 with working papers approx. \$128



QUICKBOOKS 2018					CADWELL
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#4895.02 M 1/7–3/25 6:00 PM–9:00 PM EAS 204 \$95

Learn to effectively use the most widely accepted accounting system currently found in small businesses and other organizations. Master this powerful, yet easy to use accounting software program for sales, purchases, accounts payable / receivable, banking and credits, payroll, budgeting, and reporting year-end transactions. 10 wks No class 1/21, 2/18

Required Textbook approx. \$106

Students bring flashdrive to class to save their work

Computer skills needed: Window basics



FOREIGN LANGUAGES

SPANISH BASICS					DILLARD
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#4612.03 W 1/9–2/13 7:00 PM–9:00 PM EAS 211 \$50
#4612.04 W 2/20–3/27 7:00 PM–9:00 PM EAS 211 \$50

Learn basic Spanish for conversation in everyday situations. This course is designed for beginners or for those who know *un poco* and want to review and expand their communication skills. No previous courses required. Join us and learn to understand, speak, read, and write Spanish in a comfortable, fun atmosphere! Textbook: *Easy Spanish Step by Step* approx. \$15 available in office 6 wks 6 wks

SPANISH BASICS II					DILLARD
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#4613.01 Sat 1/12–3/2 10:00 AM–12:00 PM EAS 211 \$50
#4613.02 Sat 3/9–4/13 10:00 AM–12:00 PM EAS 211 \$50

This class is designed for those who have completed Spanish Basics, or those who have had more experience with the language and would like to improve their fluency. If you are comfortable using basic complete sentences, and have a basic working Spanish vocabulary of nouns and verbs, this is the class for you. Textbook: *Easy Spanish Step by Step* approx. \$15 available in office 6 wks 6 wks No class 1/19, 2/16

CAREER & TECHNICAL EDUCATION

INFORMATION AND COMMUNICATION TECHNOLOGIES

INFORMATION SUPPORT AND SERVICES

COMPUTER BASICS

ILLINGWORTH

#4912.01 M W 1/28–4/8 6:30 PM–8:30 PM EAS 110 \$90

This down-to-earth, basic computer class is designed for anyone who has little or no knowledge of the computer world. Some topics covered in class include: parts of the computer, keyboard and mouse functions, the difference between desktop and laptop, browsing the Internet and using Email, simple troubleshooting techniques as well as, use of the built-in help feature. Software basics, file creation, and picture transfers from cameras and phones will also be introduced in class. Learn all this in an easy going relaxed environment. **10 wks No class 2/18**

Hands-on Computer Training !



INTERMEDIATE MICROSOFT WORD

ILLINGWORTH

#4914.01 Th 1/31–2/28 6:30 AM–8:30 PM EAS 110 \$50

This class is designed for students with knowledge of the basics of Microsoft Word. Students learn advanced formatting, how to use Word 2016 drawing tool, create and manage tables, and work with column layouts. **5 wks**

MICROSOFT WORD – Level 2

DORAN

#4921.01 Sat 1/19–2/9 9:00 AM–1:30 PM EAS 204 \$95

This lecture-based, hands-on class is designed for the person with a basic knowledge of Word. Learn to create Tabs, Headers & Footers, Table of Contents, and Index, **4 wks**

Class runs from 9:00 AM–11:00 AM with a 1/2 hour lunch break
Windows 10 OS

MICROSOFT EXCEL – Level 2

DORAN

#4926.01 Sat 2/23–3/16 9:00 PM–1:30 PM EAS 204 \$95

This lecture-based, hands-on class is designed for the person with a basic knowledge of Excel. Learn to use Date Arithmetic, IF Functions, Range Names and Vlookup Functions. **4 wks**

Class runs from 9:00 AM–11:00 AM with a 1/2 hour lunch break
Windows 10 OS

YOUR FAVORITE CLASS MAY CANCEL IF YOU DON'T REGISTER EARLY!

CAREER & TECHNICAL EDUCATION

INFORMATION AND COMMUNICATION TECHNOLOGIES

INFORMATION SUPPORT AND SERVICES

ADMINISTRATIVE & OFFICE SUPPORT SERVICES PATHWAY

Upon completion of the entire pathway, a Certificate of Competency as an **Administrative and Office Support Specialist** is awarded. Students wishing to complete this pathway must complete Office Skills Training and Microsoft Office 2016 for the Workplace courses.

OFFICE SKILLS TRAINING

SCHWARTZ

#4928.03	M T	12/10–1/29	9:00 AM–12 N	EAS 110	\$100
#4928.04	M T	2/4–3/12	9:00 AM–12 N	EAS 110	\$100
#4928.05	M T	3/18–4/30	9:00 AM–12 N	EAS 110	\$100

In this combination lecture and hands-on class, students strengthen their qualifications for employment and enhance their ability to perform administrative support tasks. Course includes:

- Customer Service
- Verbal Communication
- Windows 10
- Electronic File management
- Internet & Email
- Spelling
- Basic Math Review
- Keyboarding

Verbal communication topics include: Basics of verbal communication, working with customers, professional telephone skills, improving informal communication and formal presentations. A certificate of competency with a list of competencies is awarded upon successful completion of the course.

Windows 10 OS

6 wks each No class on 12/24–1/4, 1/21, 2/18, 4/15–4/19

MICROSOFT OFFICE 2016 FOR THE WORKPLACE SCHWARTZ

#4938.03	WThF	12/12–2/1	9:00 AM–12 N	EAS 110	\$135
#4939.03	MWTh	12/10–1/31	1:00 PM–4 PM	EAS 110	\$135
#4935.02	WThF	2/6–3/15	9:00 AM–12 N	EAS 110	\$135
#4935.03	MWTh	2/4–3/14	1:00 PM–4 PM	EAS 110	\$135
#4935.04	WThF	3/20–5/3	9:00 AM–12 N	EAS 110	\$135
#4935.05	MWTh	3/18–5/2	1:00 PM–4 PM	EAS 110	\$135

Get hands-on experience in Word, Excel, PowerPoint, and Access and meet your full potential in the workplace!

- This course is a combination of lectures and hands-on individual work
- Multimedia video tutorials available in eLab to supplement step-by-step classroom lessons.
- Preparation for employment tests and MOS Certification
- Verification of typing speed is provided
- Students are awarded a Certificate of Competency with a list of competencies for each level attained.

Students purchase Labyrinth elab license keys for \$11 each.

6 wks each No class on 12/24–1/4, 1/21, 2/15, 2/18, 4/15–4/19

Winter 2019

CAREER & TECHNICAL EDUCATION
INFORMATION AND COMMUNICATION TECHNOLOGIES
INFORMATION SUPPORT AND SERVICES

MICROSOFT OFFICE ONLINE TRAINING #4940
WEAVER

All online classes are available 24/7 for the length of the course and are preparation for MOS online course
Earn Certificates of Completion

ENROLL ANYTIME 5 WEEKS \$75

Complete as many programs as you choose during a 5-week period.

Please allow 24 hours or next business day to be contacted after registering.

All in the comfort of your own home.



Whether you have Windows 7, or are thinking about upgrading to Windows 10, now you can learn either one or both in this 5-week series!

1. Basic Skills – Windows 7

This introductory course presents the basics of working with computer programs using Windows 7 operating system.

2. Basic Skills – Windows 10

Learn how to work with Windows 10 on a desktop or notebook computer. Resize, move, create, and remove tiles on the desktop; work with multiple open windows and more.

Want to learn even more about your computer?

3. Computer Basics

Develop a better understanding of basic computer concepts, including hardware, software, and networks. This introductory course teaches these fundamentals and more,

4. File Management

Organize files, folders and everything you do on the computer.

5. E-Mail Basics (Outlook 2010)

Learn essential concepts and skills needed to work with e-mail using Microsoft Outlook 2010.

6. Exploring the Web

Learn the basics of browsing the web securely.

CAREER & TECHNICAL EDUCATION
INFORMATION AND COMMUNICATION TECHNOLOGIES
Information Support and Services

MICROSOFT OFFICE ONLINE TRAINING	#4940
...CONTINUED	WEAVER

7. Basic Microsoft Word 2013, 2016

Learn to build and edit a document, keyboard shortcuts, formatting tricks, printing envelopes, letters, memos, flyers, and more.

8. Basic Microsoft Excel 2013, 2016

Learn to build and format a spreadsheet, create simple formulas, and print professional looking documents.

9. Basic Microsoft PowerPoint 2013, 2016

Learn to build a professional looking presentation from start to finish with animation, clip-art, transitions, and photographs.

10. Basic Microsoft Access 2013, 2016

Learn the basics of working with a database, including building and maintaining a database, tables / table relationships, modifying, sorting, and filtering data, queries, forms, and reports.

11. Intermediate Microsoft Word 2013, 2016

Class introduces Word advanced topics including creating templates, newsletters, tables, hyperlinks, mail merge, graphics and much more.

12. Intermediate Microsoft Excel 2013, 2016

Class includes advanced Excel topics including absolute and relative cell references, linked formulas, auto-fill function, charts, tables, time saving tips and much more.

13. Intermediate Microsoft PowerPoint 2013, 2016

Class demonstrates how to build a professional presentation with animation, movies and sound clips, screen shots, clip-art, photographs, design themes and much more.

ONLINE TYPING COURSE AND LAB	WEAVER
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#4941	Th	11:30 AM–7:00 PM	EAS 204	\$25
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Don't know how to touch type? Want to learn to use the 10-key? Each student works through a series of lessons at their own pace. Typing certificate available for those who qualify. Thursday lab available.
Enroll anytime 5 wks.

Typing Certificates EAS 204 Thursdays 11:30 AM–7:00 PM
\$35 fee includes 4 attempts,
3 hard copy certificates, and a PDF certificate sent to the
candidate's email.
Walk-ins Welcome

No appointment is necessary, but call to confirm that the
test proctor is available 760-737-8000

Note: Arrive for testing no later than 6:00 PM

CAREER & TECHNICAL EDUCATION

INFORMATION AND COMMUNICATION TECHNOLOGIES

Information Support and Services



CERTIFY TO SUCCEED!

LEARN IN THE COMFORT OF YOUR HOME
AT YOUR CONVENIENCE

ONLINE MICROSOFT OFFICE SPECIALIST COURSE					WEAVER
WORD	EXCEL	POWERPOINT	ACCESS	OUTLOOK	
YEAR ROUND		ENROLL ANYTIME	ALL LEVELS WELCOME		

This online course provides individualized, self-paced learning for all levels of Microsoft users. The course includes interactive labs, practice tests, and prepares students for the Microsoft Office Certification (MOS) exam. Students are guided through the process by the MOS certified instructor, Gina Weaver.

- No required textbooks
- Current Microsoft Office License provided
- Skip concepts you already know
- 100% MOS pass rate for students who follow the program

Each course is eight weeks, and the start date is flexible. If students complete a program prior to the end of the 8 weeks, they may begin the next program of the series during that period. Select from the packages listed below.

Full installation of MS Office 2013, or 2016 and Internet required. License provided by school at no additional charge.

For assistance regarding technical requirements, please call 1-800-482-8244.

ONLINE MICROSOFT OFFICE SPECIALIST (MOS)
#4963 8 wks \$225

MOS CERTIFICATION EXAM
#4963.CE \$95

CLASS & TEST FEE SPECIAL
#4963.CT 8 wks \$295

ALL 5 CLASSES AND TESTS
SPECIAL BUNDLE #4963.SB \$1475

ONLINE GMETRIX COURSE **WEAVER** **#4970**

Get MOS Certified Get Noticed Get Hired

Want to prepare for the MOS Certification exam? This two-week online course provides projects and tests in the same format as the MOS exams.

- **Two week session: (24 hour access) \$50**
- **Full installation of MS Office 2013 or 2016 and Internet required**
 - License provided by school at no additional charge.
 - **ONSITE, AUTHORIZED CERTIPOINT TESTING CENTER**

Please contact Gina Weaver at gweaver@euhsd.org to schedule a test date.
(Thursdays Only)

COMMUNITY EDUCATION
PERSONAL ENRICHMENT

FAMILY SERVICES

55+ SOLUTIONS FOR REAL LIFE ISSUES!

TIMKO

Beginning February 1, 2019 and continuing on the first Friday of every month through April 5, 2019.

#6010

F

9:30 AM–11:30 AM

EAS 111

No Fee

In this series of open-forum workshops we address topics of current interest or concern to individuals 55 and older, their caregivers, and families. Topics may include Medicare, Social Security, caregiver resources, senior resources and programs, saving money on prescription drugs, and more. Participants are encouraged to ask questions and discuss real-life situations. Specialists in the field share their expertise, provide resources, and address possible solutions.

MEDICARE FUNDAMENTALS

TIMKO

#6025.02

W

3/20

1:00 PM–3:00 PM

EAS 111

No Fee

Come join our free Medicare workshop. Obtain the tools and resources needed to understand your Medicare options and benefits. Learn about the different Medicare choices – original Medicare, Medicare Advantage plans, supplemental (Medigap) plans, and prescription drug plans. Use of the Medicare online tools is demonstrated.

FINE ARTS

DRAWING FOR FUN

CLARK

#6141.02

T

1/15–3/19

9:00 AM–12:00PM

EAS 104

\$125

Put on a happy face and get in touch with your inner artist. In this course students learn to see their own experiences as subjects. Both man-made and nature objects are explored. Various black and white and colored media is introduced, such as graphite pencil, colored pencil, pen and ink, and watercolor.

Supply lists handed out on the first day of class. Students may spend \$50 or more on supplies. **Course is for all levels. 10 wks**

EVEN YOU CAN DRAW

GLUSHA

#6150.02

Sat

1/26–3/23

9 AM–12 N

EAS 209

\$85

Created especially for those who would love to draw but believe they cannot. Learn how to use the basic forms that run through all subject matter to create art. Subject matter includes a landscape, the human figure, a flower in color, an animal, a bird, and a simple perspective drawing featuring a table and a still life.

Bring #2 pencils, colored pencils, erasers and several sheets of 8 1/2" x 11" white paper. Other inexpensive supplies are discussed at the first session.

8 wks No class 2/16

COMMUNITY EDUCATION

PERSONAL ENRICHMENT

FINE ARTS

EVEN YOU CAN DRAW, ADVANCED				GLUSHA	
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#6155.02 Sat 1/26–3/23 1:00 PM–4:00 PM EAS 209 \$85

This advanced class continues where the *Even You Can Draw* beginning class leaves off. Use colored pencils to draw a cat and a dog, a floating flower and glass vase, a landscape in colored pencil, and a portrait of a child in colored pencil. There is also a design lesson to inspire everyone's creativity. Join the fun!
Tools needed for class are #2 pencils, colored pencils, erasers, and several sheets of 8 1/2" x 11" white paper.
8 wks No class 2/16

EXPLORING WATERCOLOR		AM & PM		CLARK	
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#6172.02 M 1/14–3/25 9:00 AM–12:00 PM EAS 104 \$115
#6172.03 M 1/14–3/25 1:00 PM–4:00 PM EAS 104 \$115

Using the colorful medium of watercolor, students learn to see the world around them through the eyes of an artist. The course is for beginning to advanced-intermediate students and covers the Elements of Art and the Principles of Design / Composition, so students can apply them to create successful paintings. Various subjects and techniques are presented with a light-hearted approach. **9 wks No class 1/21, 2/18**

				SHAFFER GARCIA	
MIXED MEDIA APPROACHES IN WATERCOLOR AND ACRYLIC					

#6192.01 F 1/25–3/29 9 AM–12 N EAS 104 \$100

Experimental watermedia approaches to watercolor and acrylic are explored with a focus on composition, negative painting, and textures in still life, landscape, and figurative works. Build up layers with translucent hues and simple printmaking techniques. Metaphors and messages can play a thoughtful role in your works with added bits of collage and text.
8 wks No class 2/15, 3/15

PAINTING IN PASTELS			SHAFFER GARCIA		
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#6195.02 T 1/22–3/26 1:00 PM–4:00 PM EAS 104 \$100

Incorporates drawing and painting simultaneously. Explore techniques and gain drawing skills. Includes cross-hatching, broken color, blending and feathering. Landscapes, animals, and botanical subject matter are emphasized. Different papers or grounds are explored to determine which is best for your style of painting. Prepare to experiment with different resists and textures to build up the surfaces, paint translucent layers, and create extraordinary shapes. All levels. **8 wks No class 2/12, 3/12**

REGISTER EARLY!

COMMUNITY EDUCATION
PERSONAL ENRICHMENT

FINE ARTS

WATERCOLOR SKETCHBOOK PAINTING PRACTICE !			ROTH PRACTICE !		
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#6185.01	Th	1/17-3/7	9 AM-12 N	EAS 104	\$60
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Develop a habit of practicing your watercolor often, and learn many watercolor techniques on the pages of your sketchbook. Lose your fear of making mistakes and learn to try out new ideas. Learn how to decide what you enjoy painting and learn different ways to paint that subject. Practice painting in a mixed media sketchbook which is much less expensive than watercolor paper. The portable sketchbook will motivate you to reach for your brush and paint whenever you have a chance. **8 wks**



PRACTICE
MAKES
GREAT ART!

***Art Supplies required for all classes:** Students may spend \$50 or more on art supplies. Continuing students periodically need to renew or expand basic supplies.
A supply list is provided and explained at the first class session.



HOME AND DECORATIVE ARTS
FLORAL ARRANGING

IKEBANA FLOWER DESIGN			TAKEYA		
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#6030.05	W	1/16-1/23	2:00 PM-4:00 PM	EAS 104	\$25
#6030.06	W	2/13-2/20	2:00 PM-4:00 PM	EAS 104	\$25
#6030.07	W	3/13-3/20	2:00 PM-4:00 PM	EAS 104	\$25
#6030.08	W	4/3-4/10	2:00 PM-4:00 PM	EAS 104	\$25

Ikebana, the art of traditional Japanese flower arranging, is fun, exciting, and easy to learn. Design arrangements using a variety of fresh or dried flowers and plant material. Learn to create professional looking arrangements for everyday or special occasions. Students take their arrangements home. Class is appropriate for all levels, beginning to advanced. Bring garden clippers, a container for your arrangements, and a Kenzan flower frog – or you can purchase one in class for \$20.00. There is a \$7.00 materials fee for each class, or bring your own materials. **2 wks 2 wks 2 wks 2 wks**

COMMUNITY EDUCATION

PERSONAL ENRICHMENT

HEALTH
AND
FITNESS



GET FIT HAVE FUN

THYS

#6300.03	T Th	1/15-2/28	10:30 AM-11:30 AM	\$45
#6300.04	T Th	3/5-4/11	10:30 AM-11:30 AM	\$45

Location – Comm Lutheran Church

Join the fun in this low-impact aerobic class that incorporates strength training, balance, and flexibility using a variety of exercises that reduce stress, increase energy, and improve physical and mental health. All fitness levels welcomed. Fitness, Friends, and Fun
No mats required. 7 wks 6 wks

IMPROVE BALANCE, STRENGTH, AND FLEXIBILITY

RISE AND SHINE – GET FIT HAVE FUN

THYS

#6310.03	T Th	1/15-2/28	8:45 AM-9:45 AM	\$45
#6310.04	T Th	3/5-4/11	8:45 AM-9:45 AM	\$45

Location – EAS Room 111

Activity holds a vital clue to adding years to your life. This fun, low impact class focuses on strength training, balance, and flexibility using a variety of exercises that contribute to physical, mental, and emotional well being.
Mats optional. 7 wks 6 wks

WILDERNESS BASICS

ALAI

#6395.01	T	1/8-3/19	7-9:30 pm	SPHS Library	\$145
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This course introduces people to camping and backpacking in the wilderness. Ten evenings of lectures on a wide variety of essential topics that include weather, wilderness ethics, food, medicine, and a vast range of equipment do's and don'ts to ensure competency while backpacking. After lectures on desert and mountain travel, students accompany leaders on four weekend outings into the mountains, the desert, and even the snow in groups of 10 – 15 people. Groups range in ability from beginners to experienced backpackers. Please be advised that while the classroom portion of the WBC requires little physical assertion, the four outings require the participants be in good physical condition and have the ability to hike carrying approximately 40 pounds of weight. It is up to the discretion of the trip leader as to whether a participant's physical condition is sufficient for the trip. An optional 11th evening lecture will provide information on using a GPS for wilderness travel and other topics as appropriate. Upon completing this class, students feel safe and confident outdoors, are able to survive emergencies, and appreciate and work to preserve our wild heritage. Fees include book and compass. **11 wks Register online.**

COMMUNITY EDUCATION
PERSONAL ENRICHMENT

HEALTH AND FITNESS

INTRODUCTION TO TOUCH FOR HEALTH MONIOT

#6338.02 Sat 2/2 9:00 AM–1:00 PM EAS 202 \$20

Learn this practical hands-on method to natural health using acupressure, touch, muscle testing, and massage to improve postural balance and reduce physical and mental stress. Teach your body to heal itself with this holistic approach. 1 class

CHAIR YOGA RITTS

#6335.02 Sat 1/26–3/2 11:00 AM–12:00 PM EAS 111 \$25

Chair Yoga is a gentle style of yoga that uses a chair instead of a yoga mat. Students practice yoga by sitting in a chair or standing next to one for support. Chair Yoga promotes increased circulation, flexibility, mobility, clarity of mind, reduction of stress, and better sleep. 5 wks No class 2/16

YOGA - ANYTIME !!!

MAKE IT PART OF YOUR DAY



BE STRONGER

LIVE LONGER

TRADITIONAL HATHA YOGA MARQUEZ

#6330.03 T & Th 1/15–4/11 3:30 PM–4:30 PM EAS 108 \$120
#6330.04 T & Th 1/15–4/11 4:45 PM–6:00 PM EAS 108 \$130

Yoga is a vehicle to greater awareness, physical strength, stamina, and concentration. Focus is on traditional yoga postures, breathing, and meditation. Relieve stress and enjoy a healthier lifestyle. Students develop at their own levels in this fun and energizing class. All levels are welcome. 13 wks 13 wks Please bring a yoga mat and small towel

YOUR FAVORITE CLASS MAY CANCEL IF
YOU DON'T REGISTER EARLY!

COMMUNITY EDUCATION

PARENT PARTICIPATION CLASSES

PARENTS & CHILDREN LEARNING TOGETHER

Parents and children take classes together one, two, or three days per week. Classes include activities and ideas to help stimulate the physical, emotional, and intellectual development of your child. Registration fee includes \$5.00 lab fee.

14 wks *No class 1/21, or 2/18*

Ages	Session		Date	Time		Teacher	Fee
18–36 mos	#6410.02	M	1/7–4/8 12 weeks	9:00 AM–11:00 AM	EAS Rm 107	Rose	\$170
18–36 mos	#6420.02	W	1/9–4/10 14 weeks	9:00 AM–11:00 AM	EAS Rm 107	Rose	\$195
18–36 mos	#6430.02	T	1/8–4/9 14 weeks	9:00 AM–11:00 AM	EAS Rm 108	Avina	\$195
18–36 mos	#6440.02	Th	1/10–4/11 14 weeks	9:00 AM–11:00 AM	EAS Rm 107	Rose	\$195
3–4 years	#6450.02	M W	1/7–4/10 14 weeks	11:30 AM–1:30 PM	EAS Rm 107	Rose	\$265
3–4 years	#6460.02	T Th	1/8–4/11 14 weeks	11:30 AM–1:30 PM	EAS Rm 107	Rose	\$265

PARENTS & CHILDREN LEARNING TOGETHER

Parent participation classes are double the fun and double the learning as parent and child learn side by side! These classes are a great way for parents to be actively involved in their child's preschool experience while simultaneously learning about child development and parenting. Each class includes parent discussion time where parenting topics are covered.

18-36 MONTHS

These classes provide parents and children an opportunity to attend class together once a week. Nursery rhymes, songs, fingerplays, games, and accompanying hands-on activities have lots of child appeal and provide wonderful learning opportunities for parents and children alike.

3-4 YEARS

Parents and children attend classes together 2 times per week. Classes include activities and ideas to help stimulate the physical, emotional, and intellectual development of your child. Children have fun learning the letters of the alphabet and the sounds they make.

COMMUNITY EDUCATION
PARENT PARTICIPATION CLASSES



PRE-KINDERGARTEN (4-5 YEAR OLDS)

AVINA

#6470.02	M W Th	1/7-4/11	8:30 AM-11:00 AM	EAS Rm 108	\$335
#6480.02	M W Th	1/7-4/11	11:30 AM-2:00 PM	EAS Rm 108	\$335

This class is for 4-5 year old children to attend three days a week with parent involvement in the classroom on one of those days, and a 20 minute parent discussion on another day. This preschool program is designed to allow children ample opportunity to learn through play while also providing literacy, numeracy, language, phonics, and other kindergarten readiness skills.

14 wks No class 1/21, 2/18
Enrollment is limited to the first 20 registrations.

Priority registration for this class is given to parents and students who are currently enrolled in the program.



YOUR FAVORITE CLASS MAY CANCEL
IF YOU DON'T REGISTER EARLY!

COMMUNITY EDUCATION
PERSONAL ENRICHMENT

SPECIAL INTEREST
FINANCIAL INTERESTS

BUY & SELL ON eBay				MCDOWELL	
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#5025.04	Sat	1/12-1/19	9:00 AM-12 N	EAS 201	\$45
#5025.05	Sat	3/16-3/23	9:00 AM-12 N	EAS 201	\$45

Learn techniques to buy and sell on eBay. Learn how to list items, upload pictures, properly describe, and post your items for sale. The class covers the importance of eBay's feedback system, payments, and shipping procedures. Using eBay is fast and easy and can be done from the comfort of home. Do it as a hobby or start your own business.

2 wks 2 wks

Prerequisites: Basic computer knowledge. All levels welcome.

SIMPLE MONEY HABITS THAT CAN CHANGE YOUR FINANCIAL FUTURE				DORSCHER	
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Sign up for each two week session for \$25 using individual course numbers or the entire series #6360.11 for \$90



Learn the basic concepts of controlling your money and its importance in everyday life. Topics covered include banking, budgeting, credit, loans, retirement plans, and protecting your assets.



Building a Personal Budget

#6360.07	M	1/14-1/28	6:00 PM-8:00 PM	EAS 211	\$25
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Change your life and get control of your finances. Learn to track your spending and your income, and set your financial goals. 2 wks No class 1/21

Credit / Debit cards – the Good, the Bad, and the Ugly

#6360.08	M	2/4-2/11	6:00 PM-8:00 PM	EAS 211	\$25
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How to reduce and pay off credit card debt. Learn to manage and control those cards, once and for all. 2 wks

Retirement – IRAs, 401ks, 403bs, and Social Security

#6360.09	M	2/25-3/4	6:00 PM-8:00 PM	EAS 211	\$25
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Learn about the different types of retirement plans and Social Security. 2 wks

Protecting My Savings Effort

#6360.10	M	3/11-3/18	6:00 PM-8:00 PM	EAS 211	\$25
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Learn about the types of insurance coverage – homeowners, disability, life, renters, auto, and how they protect your savings, property, home, and your financial future. 2 wks

COMMUNITY EDUCATION
PERSONAL ENRICHMENT

SPECIAL INTEREST
FOREIGN LANGUAGE

FRENCH				BELKADA	
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#4615.01	W	1/9–2/13	6:30 PM–8:30 PM	EAS 104	\$50
#4615.02	W	3/6–4/10	6:30 PM–8:30 PM	EAS 104	\$50

Learn basic French for beginners. Emphasis is on listening, speaking, reading and writing skills. Join us and learn the fundamental elements of the French language within a cultural context.
6 wks 6 wks

AROUND THE HOUSE

HOMEOWNER HANDYMAN 1				BOSSE	
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#6740.03	T	1/15–2/5	6:00 PM–9:00 PM	SPHS 506	\$70
#6740.04	T	2/12–3/5	6:00 PM–9:00 PM	SPHS 506	\$70

Is the cost of home maintenance hitting your wallet? Learn to do it yourself! Come develop basic electrical, plumbing, sprinkler, framing, and drywall skills. Power tools and hand tools are provided. **4 wks 4 wks**

HOMEOWNER HANDYMAN 2				BOSSE	
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#6741.02	T	3/12–4/2	6:00 PM–9:00 PM	SPHS 506	\$70
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Confident in your handiness with basic home maintenance? Come build on a more advanced set of skills to tackle projects around the house. Power tools and hand tools are provided. **4 wks**
Prerequisite: Homeowner Handyman 1

MUSIC

GUITAR, BASS GUITAR, OR UKULELE BEGINNING / INTERMEDIATE				JONES	
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#6370.02	Wed	1/16–4/10	11:00 AM–1:00 PM	EAS 104	\$110
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This fun, educational class is for beginning through intermediate levels. Join in the fun and gain an understanding of the guitar and how to read and play music. Students are introduced to the basics of playing, and music fundamentals by learning fun contemporary songs. Students learn to tune their instrument, play chords and songs, and participate in ensemble playing.
13 wks

Tuner required
Book not required but encouraged
Book: Hal Leonard Guitar Method apprx \$6.00
Book: Hal Leonard Guitar Bass Method 1 apprx \$10.00
Book: Hal Leonard Ukulele Method 1 apprx \$6.00

COMMUNITY EDUCATION
PERSONAL ENRICHMENT

SPECIAL INTEREST

PROFESSIONAL DEVELOPMENT

PROFESSIONAL SUPERVISED VISITATION MONITOR TRAINING					KONIA
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#8200.01 Sat 1/26–3/23 9:00 AM–12 N Crest 212 \$250

Are you looking for a career opportunity which allows you to work within the community, gain valuable experience and make a difference in the lives of children and families? Consider becoming a professional child visitation monitor. Monitors can earn \$40 to \$60 per hour, depending on the case. Often, based on issues of protection and safety, a judge may order that a child only have contact with a parent when a neutral third person is present during the visit. The monitor's responsibility is to ensure the safety and well-being of the children involved. After completion of this 8-week course, monitors can apply at a visitation agency or work independently. This comprehensive course satisfies California's 24-hour training requirement. In this course, you learn the state policies and procedures, as well as, your role as a monitor. Materials cost included. **8 wks No class 2/16**

WRITE YOUR OWN STORY					HAYES CURTIS
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#6380.02 Sat 1/19–2/23 9:00 AM–12 N Crest 210 \$60

This class is for those who have a desire to tell their story for personal growth, a family legacy, or for publication. Specific writing tools and exercises, along with tons of inspiration, help the student get started. The risks and benefits of sharing personal stories are discussed and this class helps define and focus on the story that each wants to tell. This course is taught by Rhonda Hayes Curtis, award winning speaker and published author of her own memoir, *Love at the Last Minute*. **5 wks No class 2/16**

WRITE YOUR OWN STORY – PART 2					HAYES CURTIS
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#6385.01 Sat 3/2–3/23 9:00 AM–12 N Crest 210 \$60

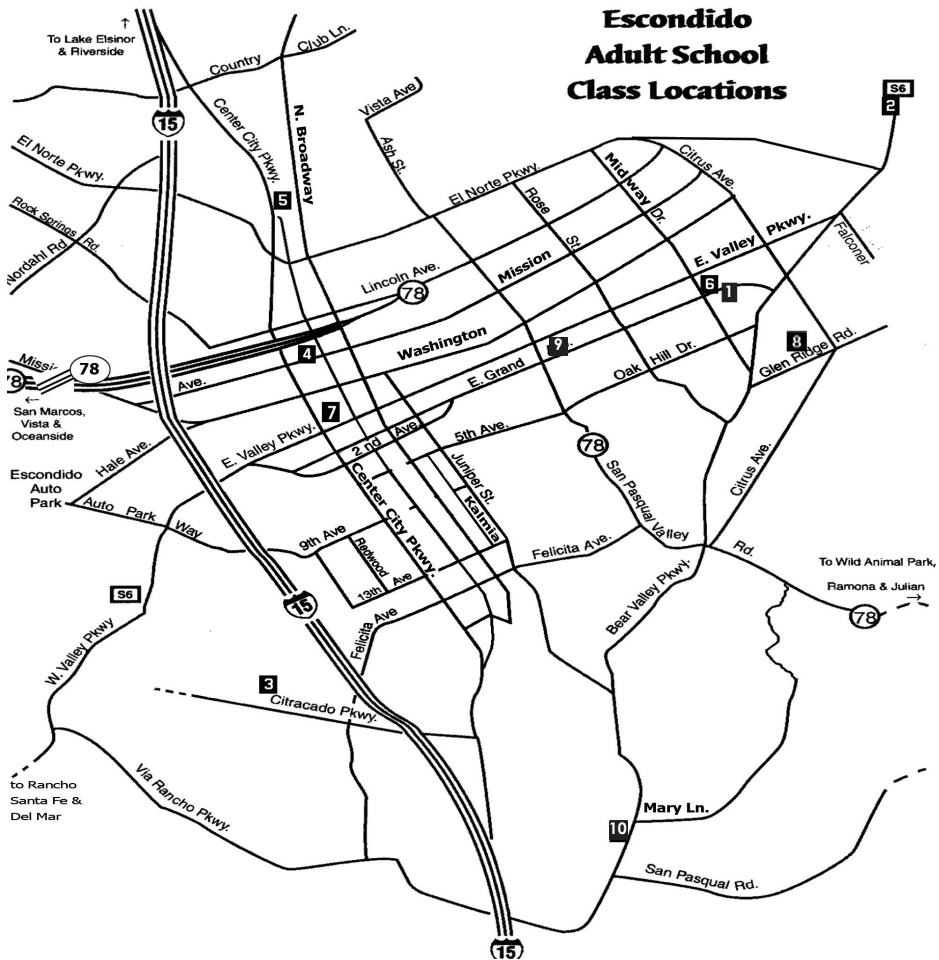
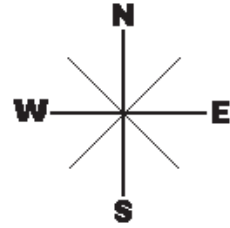
In part 2 we delve further into character and scene development. Specific examples of story arc and techniques on how to write a page-turner are demonstrated. Self-publishing, versus traditional publishing, and what it means to the writer, is also discussed. This course is taught by Rhonda Hayes Curtis, award winning speaker and published author of her own memoir, *Love at the Last Minute*. Students bring own laptop or iPad. **4 wks**

WRITER'S



CORNER

OFFICE:
Escondido Adult School
220 West Crest St.
Escondido, CA 92025



CLASS LOCATIONS

1. EUHSD START Center 2065 E. Valley Pkwy. 92027
2. Community Lutheran Church 3575 E. Valley Pkwy. 92027
3. DLA – Del Lago Academy 1740 Scenic Trail Way 92029
4. EAS – Escondido Adult School 220 W. Crest Street 92025
5. EHS – Esc. High School 1535 North Broadway 92026
6. EUHSD – District Office 302 North Midway Dr. 92027
7. Grape Day Park – 321 North Broadway 92025
8. OGHS – Orange Glen High School 2200 Glen Ridge Rd. 92027
9. PHPAR – Palomar Heights Post Acute Rehab 1260 E Ohio, 92027
10. SPHS – San Pasqual High School 3300 Bear Valley Pkwy. 92027

Procedures for the Provision of Accommodations to Adult Students with Disabilities Who Participate in Adult Education programs Operated by the Escondido Union High School District

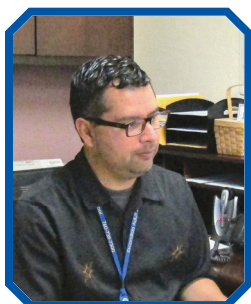
Under Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 as amended by the ADA Amendments Act of 2008, the Escondido Union High School District Adult School shall take all necessary steps to ensure that no student with a verified disability is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination in an education program because of the absence of academic accommodations or auxiliary aids and services.

1. An adult student with a verified disability may be entitled to accommodations or auxiliary aids and services. The decision for the authorization of such accommodation is the responsibility of the Adult School Section 504 Committee after a review of documentation verifying the disability and any resulting educational limitations.
2. It is the responsibility of the student to file a written request for accommodation or auxiliary aids and services with the Principal or Assistant Principal of the Adult School. The request should be made on the Adult School form entitled "Request for Services/Accommodations" which may be obtained by contacting the principal, Brian Head, 760-737-8003. The student should provide documentation, such as medical, psychological or educational assessments of the impairment and functional limitation. The request should be submitted with adequate notice provided for an effective response.
3. The request will be reviewed by the Section 504 Committee. The Committee will promptly evaluate the request and make a determination about accommodations or auxiliary aids and services. Within 7 calendar days of all receipt of all required documents, the Committee will make a determination which will be communicated in writing to the student.
4. The Principal or Assistant Principal of the Adult School will be responsible for providing written notice of the approved accommodations or services to the student's instructors within 3 calendar days of the determination of the Committee.
5. If a student disagrees with the initial determination by the Committee, including a determination about the adequacy of documentation required to support an accommodation or auxiliary aids and services, or has other disputes about the provision of accommodations or services, the student may schedule a review meeting with the assistant principal to be held within 5 calendar days of the determination or other disputed action. If the issue is not resolved within 5 calendar days of the review meeting, the student may file a complaint through the District's Uniform Complaint Procedure described below. This review meeting is optional and the student may choose to directly file a complaint through the District's Uniform Complaint Procedure.
6. A student may file a complaint of discrimination on the basis of disability, including a complaint regarding the initial determination by the Committee or other disputes about the provision of accommodations, with the District's Uniform Complaint Procedure compliance officer as designated by the Governing Board. Such complaints may be made to:

Dr. Olga West
Assistant Superintendent
Human Resources
Escondido Union High School District
302 North Midway Dr.
Escondido, CA 92027

Student Transitions Coordinator

Oscar Lopez is available to assist you in your educational goals and help you transition to the next step of your educational pathway. Are you ready for high school equivalency? College? Career Technical courses?



Call to schedule an appointment:

760-737-8015

or email him at olopez@euhsd.org

Student Transitions Office

Room 105

M – TH, 10:00 AM – 6:00 PM

FRI 8:00 AM – 2:00 PM

Career Education Advisor

Maria Eidson is available to meet with students individually to advise on career choices and help students transition into medical externships, career pathways and employment leads.



Call to schedule an appointment:

760-737-8026

or email her at maeidson@euhsd.org

Career Education Advisor Office

Room 105

M&W 11:00 AM–7:00 PM

T&TH 10:00 AM–5:30 PM

FRI 8:00 AM–3:30 PM

Student Support Counselor

Van Pham is available to help students through individual counseling, 504 / IEP Plan evaluation and accommodation, development for students with disabilities, community agency referrals, and more.



Call to schedule an appointment:

760-758-7122 ext. 80014

or email her at

tpham@educationtocareer.net

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Escondido Adult School
220 W. Crest Street
Escondido, CA 92025
Phone: 760-737-8000
www.escondidoadultschool.org

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